

Héloïse Winstone

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Experience

Partnerships and Project Manager

1854 Media / *British Journal of Photography*
Feb 2019 - Present

I manage up to 7 concurrent projects, organising the workload of a five-strong team. I am solely responsible for the production of both digital and physical exhibitions at international festivals and galleries while creating marketing campaigns to promote them. I have led the production of 5 photography books, liaising with 700 artists. I also source and develop relationships with partners and institutions worldwide.

Partnerships and Project Officer

1854 Media / *British Journal of Photography*
May 2018 - Feb 2019

I was the main point of contact for photographers. I managed press and PR alongside organising events for up to 1000 people. I optimised and updated the company's archive and developed a workflow system for the team. I also managed all 1854 Media award websites, using WordPress and CSS, including design, uploading, writing and auditing copy.

Special Events Intern

Action Against Hunger
Feb - May 2018

I assisted in the creative planning and organisation of fundraising events for up to 3000 people. I sourced auction prizes worth a total of £50,000 through research and communication with potential donors and partners, including writing sponsorship proposals and managing large databases (Raiser's Edge).

Project Coordinator

West End Studios
Apr - Jul 2017

I was a key member of a cross-functional production team for international events. I was the point of communication for media, stakeholders and artists, via face-to-face, email and phone, and wrote creative scripts, digital and print communications to clients' briefs.

Photographic Assistant and Researcher

University of South Wales
Jun 2016 & Apr 2017

I researched specific historical topics to provide context to visual imagery. I organised travel and accommodation logistics in both the US and China. Using social media, I found locations and individuals to support the artist's project.

Company Stage Manager

New Sussex Opera
Dec 2016 - Apr 2017

I managed a production team and cast of more than 40 people, and created an intensive rehearsal schedule. I managed communications between the venues, the cast, the director and the production team, and also managed the budget.

Skills

Creative and strategic thinking
Project Management
Partnership Development
Artist Liaison

Volunteering

NunheadKnocks

April 2020 - Present

During COVID-19, I have helped create and organise online events for our local community and 1600 volunteers.

Help Refugees

April - June 2018

I assisted with the organisation of the 'Syrian Kitchen' pop-up restaurant, communicating with guests about the work of Help Refugees.

New Routes Refugee and Asylum Seeker Assimilation

April - June 2018

I organised English classes whilst providing administrative support to the charity, collating information and updating databases.

Education

University of East Anglia

Sep 2013 - Jul 2016

History, BA - First Class

BHASVIC

Sep 2011 - Jul 2013

A Levels: History (A), Classical Civilisations (B), English Literature (B)